

MPASC- General Meeting Minutes

Date: 9th May 2023

Meeting Open: 7.00 pm

Chairperson: John Skewes

1. **Present:** J. Skewes, B. McWhirter, I. Carr, J. LeLaen, M. Pilgrim, T. Peters, B. Curran, K. Dalton, C. Tzaidas.
2. **Apologies:** J. Carr, J. Sivell, A. Whitbourne.
3. **Minutes of the Previous Meeting (General Meeting held 23rd April 2023)**

Moved: M. Pilgrim

Seconded: J. LeLaen

4. **Matters Arising from the Minutes:**

Item 2 Grant Applications – Current Status:

1. Youth and Volunteer Training - \$1,795 (NSW Office of Sport – Sport Development Grant) – Successful (Remaining funds to spend - \$320). Andy (Whitbourne) to look at expending the remaining funding on training.
2. Youth and Volunteer Training - \$2,660 (NSW Dept. Social Services – 2021 Volunteers Grant) – Grant successful and funding received. Andy (Whitbourne) to look at expending these funds.
3. Youth and Volunteer Training - \$4640 (NSW Office of Sport – Sport Development Grant) – grant successful. Andy (Whitbourne) to look at expending these funds.

Jim (LeLaen) advised that Central Coast Council grants, up to \$5000 for community activities/programs, will be open in June 2023 and Nikki (Parker) would appreciate any suggestions for activities/projects the Club could apply for.

Item 18 Club Development (through Australian Sailing): Andy (Whitbourne) had previously advised he will be attending a follow up meeting with Australian Sailing in Sydney on the Sunday following the annual Club Conference.

Item 25 General Use of the Club's Jetty: The Meeting had previously discussed the issue of closing off the jetty to the public when the Club was using the jetty. A decision was made to have two signs made with the words “Private Jetty,” to be placed at both ends of the jetty. To stop access from the shore end of the jetty a chain barrier, with a sign “Jetty Closed”, would be installed so the jetty could be closed when being used by the club. The barrier would need to be put in place early to avoid complaints from the public who would otherwise wish to use the jetty. The barrier could then be removed allowing public access once the club event has finished.

Action Item: Ken (Dalton) to organise signage and chain barrier.

Item 38 Club Membership Cards: The Meeting discussed printing a membership number on the cards which would allow members to simply quote their number, if they didn't have their card on them, to receive the members' discount when purchasing from the canteen and bar. The membership number would be linked to the members surname, which would be displayed on the till at the time of purchase. This proposal was approved by the Meeting.

Item 39 Volunteer for Support to Catamaran Racing on Saturdays: Nick (Hord) had previously advised the catamaran fleet had moved to sailing just 14ft cats to simplify racing in season 2022 - 2023. Options for next season would be looked at.

Action Item: Nick (Hord) to identify options for catamaran racing on Saturdays for season 2023 – 2024.

Item 51 Advertising Club Partners/Sponsors and Merchandise for sale: Ken (Dalton) had previously proposed that we change the silver sign behind the bar/canteen to just MPASC information and remove the partners/sponsors information and instead use the TV monitor to advertise these. This would be a more cost-effective way to update partner/sponsors information without continually updating the signage when these changed. Ken also suggested using the TV to advertise merchandise for sale by the club. The Meeting accepted Ken's proposals.

Action Item: Ken (Dalton) to organise a quote to change the Sponsors silver sign above the kitchen area to just MPASC information. Bruce (McWhirter) to place partners/sponsors and merchandise information for display on the club's TV.

Item 55 Control of Roadway/Entry Way to Property): The Commodore had previously advised he had spoken to Council who would have a ranger visit to access the situation. This would probably be linked to the traffic assessment to be conducted by Council for the club's DA for the Second Story Extension.

Item 57 Review of Canteen and Bar Prices: The Commodore advised he and Janet (Carr) had stated the review of bar and canteen prices and would provide a recommendation prior to the start of the 2023 – 2024 season.

Action Item: Janet (Carr) and Commodore to review canteen and bar prices.

Item 58 Policy for the use of the Club's Mooring: The Commodore had previously advised a club policy for the use of the club's mooring had been drafted for inclusion into the Club's handbook. After reading the proposed policy the Meeting approved the draft. The Commodore stated he would incorporate the policy into the club's Handbook.

Action Item: The Commodore to incorporate the new policy into the club's handbook.

Item 61 Annual Presentation Function - 2023: The Commodore advised ticket sales were going well with half (60) of the tickets had been sold so far. He continued by stating a reminder of the event had been emailed to all members today.

Item 64 Race Officers and Equipment Auditors: Mick (Pilgrim) had previously stated we needed to identify and train additional Race Officers and Equipment Auditors, from the ranks of our members, so we have sufficient numbers of qualified people for the start of the 2023 – 2024 season. Mick confirmed both the Race Officers and Equipment Auditors courses were offered free of charge by Australian Sailing. Both Mick and Andy (Whitbourne) would canvas members to see who would be interested in undertaking this training.

Action Item: Andy (Whitbourne) and Mick (Pilgrim) to canvas members to undertake the Race Officers and/or Equipment Auditors training.

Item 66 Fee Structure for Season 2023 - 2024: The Meeting discussed the 5% 'members discount' which was approved at the April General Meeting. The Commodore stated 5% created problems for canteen and bar staff when it was applied to sales as it produced odd cents in the final sale price e.g., 17c or 13c etc. This would be difficult when it was a cash sale. Jim (LeLaen) also stated that 5% wasn't really an incentive for members and proposed the discount be raised to 20%. After some discussion the Meeting approved Jim's proposal. The Commodore and Janet (Carr) would incorporate the members' discount into their bar and canteen price review.

5. **Reports**

Treasurer's Report: No finance reports were tabled. The Commodore stated the new Treasurer (Con Tzaidas) was in the process of completing a handover/takeover with Terrie Blackford and was still organising account(s) access with the Commonwealth Bank. Con also proposed the club change its accounting system from Reckon to Xero, a system he was familiar with. The proposal was approved by the Meeting. Con further advised he would be getting together with Brenton (Curran) the new Assistant Treasurer to work through the processes they will adopt.

Race Committee Report: No report was tabled at the meeting.

Regatta Committee Report: No report was tabled at the meeting.

6. **Correspondence In:**

- Land Account Fee (Dept. of Planning, Industry and Environment) for Jetty
- Notice of Valuation (Valuer General) for the Club's jetty
- Notice of Valuation (Valuer General) for the property

7. **Correspondence Out:**

- Annual Summary of Financial Affairs to Fair Trading.

8. **General Business.**

Item 67 Review of Handicap System: Mick (Pilgrim) advised a review of the yacht's handicap system was being conducted by the new Handicap Committee (Mick Pilgrim, Brenton Curran, Warren Pfeffer). They were using the 'Top Yacht' system to validate current handicaps and would finalise the system the club would be using prior to the start of the 2023 – 2024 season.

Action Item: The Handicap Committee to finalise their review by the start of the 2023 – 2024 season.

Item 68 Use of the Clubhouse by Nick Hord – Saturday 1st July 2023: Nick (Hord) had requested the use of the clubhouse for his engagement party on Saturday 1st July 2023. The Commodore stated he had approved Nick's request and there would be no charge for Nick's use of the clubhouse. The Meeting endorsed the Commodore's decision.

Long Term Issues.

New Child Protection Policy: The State Government has introduced a new Child Protection policy for sports clubs and other organizations to follow. Implementation of the policy would be over a 2-year period. Australian Sailing had also commenced drafting the documentation needed to comply with the new policy and these would be made available to clubs over time. Janett Mangan has volunteered to be the club's coordinator in developing the club's policy documentation and providing advice to the committee.

Disposal of the Club's Flying Ants: The Club's Flying Ants fleet will be sold off.

Action Item: Ken (Dalton) and Jim (LeLaen) to manage the sale of the Flying Ants.

Renewal of Council Lease: Council is working through the renewal of the lease, as it is with all other long-term leases within the council area. Until the lease was finalized the Club would continue a month-to-month lease arrangement.

Renewal of RSA Qualifications for Club Members: Any club member undertaking the RSA training or renewing their RSA would be reimbursed the cost of the course by the Club.

Monitoring the Club's Radios during Sailing Days: For safety reasons club members and Duty personnel will need to be continuously reminded of the importance to monitor the radios during race days. The Commodore had recommended we change the radio call sign for the clubhouse from MP1 to MPASC Clubhouse to remove any confusion to who was being called and this was accepted by the meeting.

Meeting Closed: 8.20 pm.